

East Noble High School
Band Department
2017-2018
Marching Band Handbook

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This handbook contains information about the operations of our band. You are to read this information and keep this handbook for reference in the future. There may be additional pages given to you at a later date to be added to this handbook.

Dear Parents and Students,

WELCOME TO THE EAST NOBLE HIGH SCHOOL MARCHING KNIGHTS MARCHING BAND!!

You are now beginning what we hope to be one of the most powerful, positive experiences of your life!

We are at a time in education where EXCELLENCE has become a rare commodity. Many programs are losing numbers and the "It's good enough" attitude is louder than ever. How important it is that there are people like you, who are willing to seek your unlimited potential. This is certain to pay off in every aspect of your life.

- Mr. Bryan Muñoz

Mr. Bryan Muñoz.....bmunoz@eastnoble.net

Mr. Nathan Spellman.....nspellman@eastnoble.net

Mr. Michael Cary.....mcary@eastnoble.net

Mr. Kevin Haydl.....khaydl@eastnoble.net

Other Important Items:

Remind101 text message sign up:

Students must enroll by sending a text message to: 81010 with the message: @enmk
Parents should enroll for important messages by texting 81010 with the message: @enmkp

Eastnoblebands.com ← Band website
[@eastnoblebands](https://twitter.com/eastnoblebands) ← official ENHS Band Twitter and Instagram Account

From the Student's Perspective

"To me, marching band isn't about spending time marching around and playing my horn; while that is a big part of it, marching band is more than just that. I can honestly say that it has changed my life, and it has given me a second family that I can turn to whenever I need it. I wouldn't be who I am without it."

"In marching band, not only has it made me a better leader and a better musician, in marching band I feel welcome and loved because it's a second family. People are always there for you, I've met some people who I will never forget and memories that will last a life time. When the show is over and I snap down my horn, I know I achieved something great and I'm proud to say that I'm part of this program."

"I wasn't too interested in marching band at first. After trying it for one year, I got hooked and wanted to do it again. Marching band shows a lot of dedication and effort and these qualities will help for future activities. Most importantly, marching band is really fun and is produced by an awesome musically talented director, Mr. Munoz."

"In the beginning, I was dead set on avoiding marching band at all costs. Of course, I tried it, and in the end, I have come to have a serious case of protectiveness over marching band. I consider it a sport now, too. We exercise, we compete, so why isn't it a sport? Even my dad has said to me that he has a huge respect for the things that we do as a band. He has watched our rehearsals and been to every competition, and has told me that marching band probably takes more effort than even football, which is saying something considering he played football all throughout his school career. Overall, I have come to love marching band as much as anything else in my life."

"Looking back on my experiences with the band and remembering how much I have learned from it, I don't think my experience would have been complete if not for being an East Noble Marching Knight. I have learned so many lessons about determination, satisfaction of being part of something incredible, and just plain having fun. I also have had met some of the most amazing friends through the band program, and being in the program has made them my lifelong friends. I am an East Noble Marching Knight and I am proud of it."

"Marching Band has had a major impact on me, I have learned so much. Band has taught me how to persevere through tough circumstances, how to listen, and how to be an effective leader. Over the time that I have been involved in the music department, I have strengthened my music abilities as well as my leadership qualities. It has taught me responsibility, cooperation, and perseverance. Not only will I use these characteristics in my future band career, I will use them for the rest of my life."

"I literally can't imagine my life without it. Being involved in marching band has allowed me to achieve things I'd only hoped for and dreamt of: awesome friends, awesome memories and experiences, and, most importantly, an awesome place to belong. In addition to other invaluable life skills, it's taught me that attitude is everything, reaching and surpassing one's potential is always a possibility, and that everyone has something to offer to the betterment of the group."

BAND GRADING POLICY

Each trimester grade is based on skill development, participation, spectatorship, and knowledge acquisition. Grades will be based on the items listed below. Amounts of performances, playing tests, etc. will vary; therefore, some percentages may be adjusted to better represent a student's actual achievement.

Trimester Grading Breakdown

Participation- Concert Performance Grade
Music Performing Skills - Daily Class Work (includes extra rehearsals)
Music Performing Skills - Test Grades
Music Performing Skills – Rehearsal etiquette
Visual Performing Skills – Daily Class Work (includes extra rehearsals)
Academic Knowledge Skills - Quiz and Test Grades

FINAL GRADING SCALE

Please see your HS student handbook for the grading policies and breakdown.

ATTENDANCE POLICY

Attendance at all class periods, rehearsals, and performances is important in the success of the total band program; therefore, *all are required*. Any absences should be only in extreme situations and need to be approved by the director. **WORK** is never an excused absence from a rehearsal or performance. You can get work scheduled off if you properly notify your employer. No rehearsals are scheduled on Monday; therefore, it is EXPECTED that all doctors' appointments and misc. errands are completed on this day. **Missing a rehearsal for any reason can disqualify you from an upcoming performance.**

SCHOOL DAY ABSENCE

The school attendance office personnel should be contacted by the parent for all school day absences. The status of all absences is entered into school records by the attendance office. Keep in mind that class participation is included in the evaluation process of determining grades and daily class work is impacted if the student is not in class. Any absence considered truancy by the school will result in the student receiving a zero for all the work done that day.

Absences

Because this group is competitive, **100% attendance is expected at all times**. No excuses will be accepted, however communication of any absence is required by the parent **PRIOR** to the rehearsal. The following rules will be strictly adhered to throughout the season.

- The only illnesses acceptable to keep a student from a rehearsal is that of a school day absence prior to or immediately following the rehearsal. The absence still must be communicated to Mr. Munoz PRIOR to rehearsal.
- Any other absence must be communicated to Mr. Munoz PRIOR to the rehearsal. **Failure to do so will result in removal from the ensemble without refund.**
- **Any** absence immediately disqualifies a student from performing for the upcoming performance.
 - A student may become eligible to perform for the upcoming performance if an absence if an absence, because of illness, meets the requirements above is made up. Make up work must be requested by the student within 24 hours of the absence and must be completed by Friday 5:00 pm of that week. Late work will not be accepted, including late work due to failure in technology. All make up work is assigned by Mr. Munoz
 - School e-mail: bmunoz@eastnoble.net ← PREFERRED
 - Office phone: 260.347.2032 ext. 12853

PLEASE NOTE... lack of planning on the student or family part does not qualify as an emergency!

An unexcused absence (whether notified or not) from a performance may result in removal from the program

*****NOTIFIED DOES NOT MEAN EXCUSED!*****

MARCHING STUDENT FINANCIAL OBLIGATIONS

The band has a projected budget for the 2017-2018 school year of nearly \$100,000.00* to keep the band program functioning at the level expected by our students, parents, school, and community. Figures are close but are *estimates*. There are times when money gets moved from one area to another because of unanticipated needs. To see a complete breakdown please attend booster meetings held the first Tuesday of every month.

The actual cost per student to participate in marching band is **\$833.33**

In order to meet these expenses, the following band fees and fundraising opportunities will be utilized:

+ This figure is for extracurricular programs only and does not include budget figures for other music programs.

STUDENT MARCHING BAND FEE\$400.00

The marching band fee covers show development such as drill, wind music, percussion music, and guard choreography; instructional costs, vehicle expenses, meals, uniform upkeep, activities, equipment, and expendables for the show.

(\$100 Initial deposit is non-refundable. Additional refunds for any reason will be pro-rated based on expenses already incurred)

(Trip expenses and personal items such as spirit wear, pictures, etc. are not included in these fees.)

PAYMENT SCHEDULE: An SBA statement will be emailed to students on the 1st week of each month. If a payment has not been made within two weeks, reminder emails will be sent.

1) Due May 15 th (Non-refundable)	\$100.00	
2) Due June 15 th	\$100.00	
3) Due July 15 th	\$100.00	← Fees paid non-Refundable after July 30 th
4) Due August 15 th	\$100.00	← Non-refundable after September 1 st
	\$400.00	

PAYMENT DELIVERY OPTIONS

- 1) *(Preferred)* Place in band room mailbox. Payment MUST be in a sealed envelope marked "MARCHING BAND FEES" with the student's name. Please make check payable to "East Noble Band Boosters."
- 2) You may now pay via debit or credit card on our website through our PayPal account. <http://www.eastnoblebands.com/marching-knights.html>
 - a. The band boosters now also have a "Square" – this enables us to accept payments from your debit or credit card on site. If you choose to use this method please notify the band booster president or secretary in advance.
- 3) Take payment to Community State Bank in Kendallville. Indicate to the teller that the deposit is for the **Marching Season Student Band Account**. Give the name of your student. **KEEP YOUR RECEIPT.**
 - a. For YOUR SAFETY request a receipt – **make a copy of it** – and KEEP YOUR RECEIPT!!!

Please allow 1-2 weeks for actual posting – also there may be a small fee depending on charges we incur. Please be patient as we implement this new system.

(Please do NOT hand-deliver payments to Mr. Muñoz or any other staff member. Payments left on Mr. Munoz's desk or handed to him on the practice field or in the hallways may not be properly processed and therefore your student may not receive credit for that payment.)

Multi-Sibling Discount

To help reduce the financial burden of a family having multiple students in marching band, we are happy to provide a "2nd sibling discount". Here are the procedures:

1. All siblings will be charged the full amount to participate in marching band.
2. If all fees are paid in a timely manner (On or before August 15th) a \$100 discount will be applied to each sibling – starting with the SECOND sibling.

If all fees are not paid by the final due date, the sibling discount will not apply.

**Please direct all questions regarding fees and fee payments to
bmunoz@eastnoble.net AND ensbatreasurer@gmail.com**

We ask each family for donations at the start of our marching band season. We use these donated items for concessions stands, and to help feed the kids through the season.

- 1 case of water
- 1 12-pack of soda
- 1 package of hot dogs
- 5 pounds of cooked ground beef (ready to freeze or frozen)

You may choose to OPT OUT of providing this for a \$25 fee.

These supplies must be turned into a Booster Band Board member on collection dates, to be announced.

Significant Fundraisers

The following fundraising opportunities require only your presence and help however are the most critical source of income for our program. It is urged that you (the student), a parent, a grandparent, or other adult be at four (4) of the following events. Keep in mind a student volunteer is acceptable.

- **Garage Sale**
- **Car washes and misc. festivals – various throughout the summer**
- **Golf Outing**
- **July 4th Festival Concessions**
- **ACD Festival – Labor Day weekend**
- **Apple Festival**
- **Marching Band Invitational (mandatory event for ALL band families)**
- **Winter Color Guard Invitational (pending date approval)**
- **Other misc. fundraisers and opportunities appear and we will notify you.**

**The bottom line is we want you to be involved as possible – all of these events are fun and you get to be a part of the band family. The more help we are able to get, the more money we are able to make! Should these fundraisers fail to meet our expectations the cheese and sausage brochures come out and we must start knocking on doors...*

STUDENT BAND ACCOUNTS (SBA) POLICY

Each band student will have an individual account in which profits from fundraising efforts will be deposited. The funds deposited into this SBA may be used for the following band purposes:

- Marching Band fees
- Winter Guard fees
- Winter Drum Line fees
- Winter Winds fees
- Pep Band fees
- Jazz Band fees
- Trips taken by the band*

How to use your SBA:

Money "deposited" in SBA's is normally *automatically* used to pay fees. To be safe: Students/Parents should indicate their desire to use available SBA money to make the payment. Parents should request a copy of their current balance from the East Noble High School Band Boosters SBA Treasurer before sending their payment.

Tools to Help Parents Raise Money for their SBA:

1. Rise n' Roll donuts
2. Beef Raffle
3. Hog Raffle
4. Discount Cards
5. Laundry Detergent sales
6. Other fundraisers for winter programs will be available

Delinquent SBA Accounts

Each year families do not fulfill their accounts in a timely manner, sometimes at all. While we understand that the payment plan is not a "one-size-fits-all" solution, we depend on the timeliness of payments as well as an understanding that to operate such a large and successful program we cannot simply allow fees to go unpaid. The following criteria will be strictly adhered to for the 2017 marching band season:

- **All balances prior to the 2017 marching band season must be fulfilled before participation is allowed from a student or family.**
- Any student who has not paid the initial \$100 deposit by June 15th, will not receive a spot for the 2017 season.
- A student will not be allowed to participate in rehearsals or competitions for an account that is more than five days past due. Attendance policy applies.
- A student will be removed from the program if their account is more than 14 days past due.

*Communication is key. If you need to pay at a different rate please communicate, and communicate often! We understand this is strict, however understand that we have continuous delinquent accounts with promises of paying "soon". While we know life happens and no one is maliciously withholding payment, it puts unreasonable stress on our program.

Alternate payment plans are allowed at the approval of the band director and Booster treasurer; however, all accounts must be settled before the conclusion of the season.

SBA Scholarships

Scholarships are available based on free will donations to the band program. Scholarships are available to families who **personally express financial need to both Mr. Munoz, SBA Treasurer, and the Band Booster President.** To receive a scholarship the following criteria must be met:

- i. Scholarship form must be completed by both the student and parent by the date listed on the form.
- ii. Scholarship recipients will be notified by the 1st payment due date.
- iii. Scholarship stand-by recipients will be notified by the 1st payment due date.
- iv. **Fundraising requirements must be met to maintain scholarship status.**
 1. **5 sales in rise and roll donuts**
 2. **100 beef raffle tickets**
 3. **10 band cards**
 4. **4 buckets of laundry detergent**

A total of 10 scholarships will be awarded with an additional 5 students being placed on the scholarship stand-by list.

Failure to meet fundraising requirements will result in loss of scholarship.

What happens to our SBA funds when my student graduates?

Excess funds in an SBA that were raised through a fundraiser are non-refundable – doing so is a federal crime. Once a student has finished their band career, their account balance will be distributed in one of the following ways:

- A) Account balance will go into a sibling band member account, or
- B) Account balance may be directed to any of the following programs: the East Noble Band Uniform Fund, Marching Knights, Winter Guard, Winter Drum Line, Jazz Band, Pep Band, or the Booster General Fund.
- C) Account balance will go into the Scholarship Fund.

The East Noble Band Booster Treasurer must be notified of one of the above options by June 1st of the student's final year. The East Noble Band Boosters will distribute the account balance into the Marching Knights Fund if the student does not meet the June 1st deadline.

SBA guidelines and restrictions for trips:

- Can be used to cover the student's trip fees.
- Can be used to pay for chaperone(s) trip fees.
- Cannot be used for upgrades.
- Cannot be used for siblings or other family members that are not chaperoning.
- Cannot be used for additional spending money beyond what is included in the trip fee.

NOTE: Any student who qualifies for financial aid for any band trip must earn at least 50% of the total cost of the trip through the four options listed above or some other form of personal fundraising.

NOTE: Student Band Accounts must be settled (at 0 or with a credit) at the end of each competition season before the student is allowed to participate in the next offered activity. Please see Mr. Munoz if a modified payment plan is needed

EAST NOBLE BAND BOOSTER ORGANIZATION

Membership in the boosters is comprised of all parents of students in the East Noble instrumental music program. A general meeting of all members is held every First Thursday of the month at 7:00 p.m. in the high school band room. All parents are encouraged to attend this meeting. Officers are nominated in April and elected in May by all parents in attendance. If you are interested in serving on a deeper level as an officer (or on any committee) of the boosters, please contact Mr. Muñoz before the January meeting.

The primary functions of the Band Boosters are:

- Support the director in organizing and operating projects that help band families raise SBA money to apply toward fees.
- Support the director in organizing and operating fundraising projects that support the various band programs beyond what student fees cover.
- Volunteer their time and service in the ongoing operation of our instrumental music program.

How do parents get plugged in?

Stop by the Booster information tables to get more information about the East Noble Band Boosters and to sign up for a committee or area of interest. A list of all the committees is available at the tables and each committee will have someone available to answer all your questions. You can find further information about the Boosters on the East Noble Band Website and on Facebook.

2017-18 Band Booster Board Members:

Position	Name	E-Mail
President:	Sara Stein	sstein@eastnoble.net
Vice-President:	Kathi Monteith	still_fedupmomma@yahoo.com
Secretary:	Kris DeLong	kdelong@eastnoble.net
Treasurer:	Nicol Trout	nict trout@mchsi.com
SBA Treasurer:	Lisa Hiser	ensbatreasurer@gmail.com
Trustee:	Pete Moga	purduepete91@gmail.com
Trustee:	Crystal Nichols	jcbknichols97@yahoo.com
Trustee:	Steve Trowbridge	stevekaratrow@att.net

BAND CLASS GUIDELINES

Be on Time

- You are to be in the classroom when the bell rings.
- You have three (3) additional minutes to prepare your music and instrument and be in your seat.
- You should be in attendance block at rehearsal start time for outside rehearsals unless other instructions are given.

Be Prepared

- You should always have your instrument at rehearsal.
- You should always have your music at rehearsal.
- You should always have your guard equipment at rehearsal.
- Equipment storage compartments should always be kept locked. This is for storage of instruments and not your personal locker.

Be Focused

- Do not play unless it is as a group under direction (marching band)
- Begin your individual warm-up on your instrument promptly (concert band).
- No gum, candy, food, or drinks during class or rehearsals.
- No talking during rehearsals while the conductor is on the podium. You are to be attentive at all times.
- ABSOLUTELY No homework, reading material, pictures, cell phones, etc. during rehearsals.

Be Respectful

- Show proper respect to your directors, other students, equipment, and the rehearsal area.
- Language should always be acceptable. No vulgarity or profanity should be used to express yourself.
- Keep the entire complex clean (Rehearsal rooms, instrument storage, hallways, marching field, etc.)
- No vandalism.
- Leave property alone if it doesn't belong to you or was not assigned to you.

Guidelines for traveling with the East Noble HS Band

Bus:

1. The bus is an extension of East Noble High School. Therefore, all student handbook policies will be enforced. Please familiarize yourself with those procedures as well.
2. The bus driver and bus chaperones are in charge. All rules enforced by the chaperones or bus driver supersede any rules given on this sheet.
 - a. Should you have an issue with a rule imposed – **follow it**, and consult a director about the situation once you have arrived at your destination (not en route).
3. Students are not to share blankets or other items that are used to cover yourself.
4. At night, students are not to share a seat with someone of the opposite gender, or share a seat with their “boyfriend” or “girlfriend” in circumstances where opposite gender is not an issue.
5. In an activity where a full bus is not utilized, students should sit one to a seat at night.
6. Food and drinks are permitted (with permission of driver).
7. The bus should be left cleaner than when you arrived. Everyone is responsible for cleaning the bus. The chaperone will designate at least two students to do a “final sweep” to ensure all trash is picked up.
8. Courtesy goes a long way – be sure to thank your chaperones and bus driver.

Visiting a school or site:

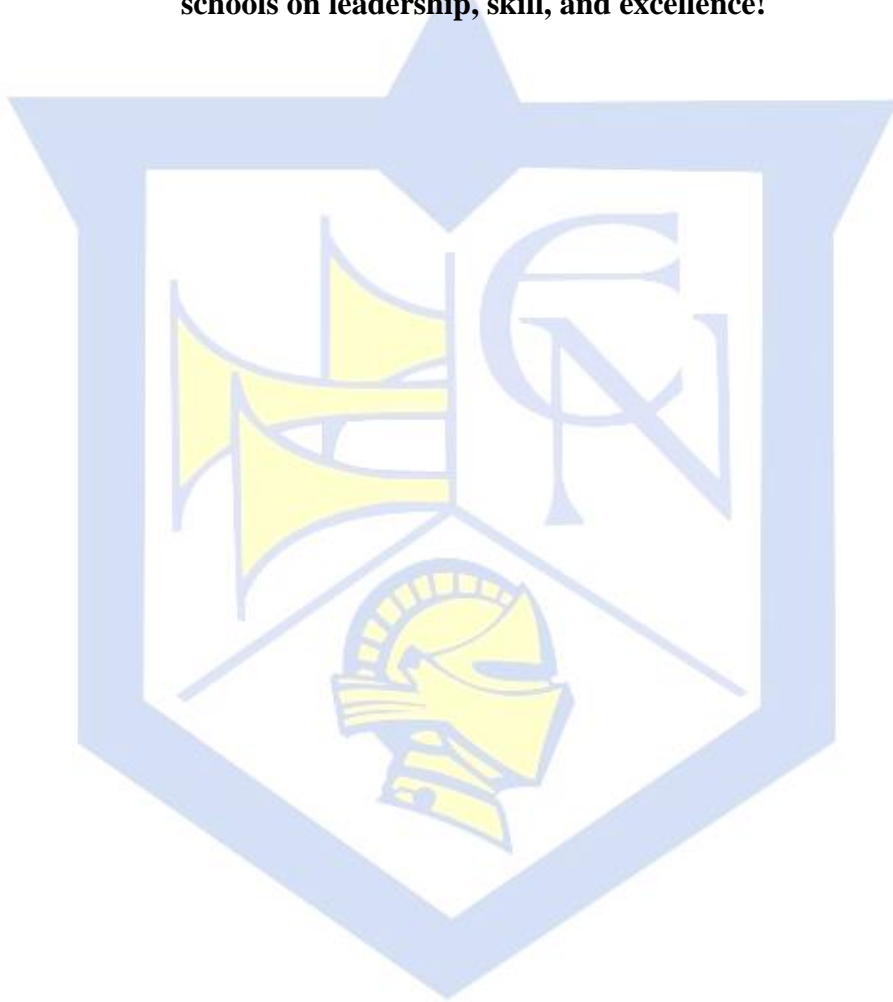
1. While on a trip with the band you are representing East Noble High School. Therefore, all student handbook policies will be enforced. Please familiarize yourself with those procedures.
2. The chaperones are in charge. All rules enforced by the chaperones supersede rules given on this sheet.
 - a. Should you have an issue with a rule imposed – **first follow it**. Then when a director is available consult him/her about the situation.
3. You are a guest of the visiting school – any rules set by that school are also a priority.
4. You are expected to be the most well behaved students of any school represented at that specific site. Hold doors open for others, use good language, etc.
5. Your homerooms should be left cleaner than when you arrived. Checks will be done before you are dismissed to the bus.

6. Courtesy goes a long way – be sure to thank your hosts and any other volunteers and tell them “job well done” and you appreciate all their efforts.

Extended or Overnight trips:

1. For overnight trips a packet will be given to you in addition to this sheet. Refer to that specific packet in regards to guidelines.

BOTTOM LINE – We are expecting you to be a shining example to other schools on leadership, skill, and excellence!



BAND UNIFORM POLICY

Your uniform is your responsibility...Treat it with respect!

Our band recently made a major investment in new uniforms. We want to work with you, the student, and your parents to maximize the life and condition of these new uniforms. We need you both to read and abide by the terms of this policy. You need to follow these necessary procedures to care for your uniform and return it in the condition in which you found it, otherwise fines WILL be levied.

1. **ISSUANCE** – Examine it for any defects (rips, tears, missing buttons, etc.). If your uniform has any of the aforementioned defects, contact the uniform chairperson immediately.
2. **ALTERATIONS** – Each uniform is adjustable. If your uniform needs alterations, the uniform chairperson will measure and adjust your uniform. **DO NOT EVER HEM** your uniform.
3. **CARE** - Keep your uniform in the garment bag you were issued on the correct # hanger. When hanging pants, match inseams and position correctly on the hanger. Make sure your jacket is hung correctly...the "bow" of the hanger simulates the shoulder area. If the jacket is hung backwards on the hanger, damage to the coat canvas, shoulder pads or garment shape could occur. Make sure pants and jacket are hung correctly at all times. Periodic checks will be made at the band closet.
 - a. **Wet Uniforms:** After each performance, uniforms should be air-dried. Hang the open garment pieces separately and allow to air dry in a well-ventilated environment at room temperature until the garment is completely dry. Check inside of garment and underarm pads to verify this before putting inside of garment bag. Under normal circumstances, only perspiration will dampen the uniform and this "air-out" procedure can be accomplished quickly and easily. **EXCEPTION:** When the uniforms get soaked, follow this same procedure; however, you must remove them from the bags immediately upon the arrival home from a performance. Remove shakos from boxes and take out plumes and air dry as well. This procedure may take a couple of days. Check underarm pads in the jackets to make sure they're completely dry. **NEVER MACHINE DRY ANYTHING!!!** Only return garments to bag when bone dry and then **do not zip** the bag.
 - b. **Muddy Uniforms:** When the uniforms get muddy, follow the same procedure as described above. Then, after the uniform is completely dry, lightly brush away the dried mud.
 - c. **ALL STUDENTS MUST WEAR A T-SHIRT UNDER THE JACKET. NO SLEEVELESS SHIRTS.** This is to prevent perspiration from ruining the jacket.
4. **ACCESSORIES**
 - a. **Shako:** You are being issued a shako (hat), a storage box, and a plume with a cylinder. The plume must be kept in the cylinder (if yours is missing, use an empty paper towel roll) when not being worn on the hat. These and only these items may be stored in the shako boxes (no gloves, hair bows, etc.)
 - b. **Gloves:** These should be machine washed and dried prior to each performance (especially competitions). Gloves should be carried on the student, not in the shako boxes.
 - c. **Shoes:** Shoes should never be placed in the garment bag with the uniform. This destroys the bag and gets the uniform dirty. The student must wear **black socks** with their shoes. If the shoes get muddy, they must be cleaned and polished prior to the next performance.

UNIFORM RULES

The following rules should be adhered to at all times when in your East Noble Band uniform.

- 1) No watches or dangle earrings are to be worn when in uniform.
- 2) Hair must be up (includes men and women).
- 3) Be prepared to change in public.
- 4) Do not put uniforms on the ground.
- 5) Uniforms must be zipped up when being worn.
- 6) No baseball caps are to be worn when in uniform.
- 7) Shoes must be polished before each performance.
- 8) Gloves must be washed before each performance.
- 9) Report any uniform damage immediately.
- 10) **ABSOLUTELY** No eating or drinking while in uniform without *specific*, individual permission from Mr. Munoz.
- 11) No sporting activity of any kind will be played while in uniform.
- 12) Cell phones are not permitted when in uniform
- 13) When in uniform all relationships are strictly professional
- 14) Never wear "part" of your uniform. The only exception is when you are carrying your shako in the appropriate position.
- 15) **You are responsible for your own uniform – do not leave it laying around! It belongs at one of three places:**
 - i. On your body
 - ii. In the uniform room cabinets
 - iii. On the semi in the appropriate place

Lost or damaged pieces of your uniform will be replaced at your expense and processed through the school corporation

UNIFORM RULES Cont.

As of 2014, The East Noble Band has invested over \$54,000 on new uniforms for the Marching Knights through the generosity of the East Noble School Corporation and the East Noble Band Boosters. It is expected that all students understand the amount of time and energy that has gone into the planning and purchase of these items. It is the student AND parent responsibility to completely read these guidelines and understand the importance of proper use and care of this huge investment.

Purpose of Uniforms: The purpose of a uniform is to create a UNIFIED and CONSISTENT look throughout our ensemble – so to not pick out any individual from a crowd. It is NOT meant to stifle creativity or individuality; however, we are an ARTISTIC PERFORMING GROUP, and as such we are CHARACTERS in a production. Therefore, we must adhere to what the character description mandates.

Why get new uniforms?

There are many reasons to purchase new uniforms. The following were determining factors:

- Rapid growth of the band
- Conditions of old uniforms
- Style of old uniforms
- Variety in sizes of uniforms

Components of a standard Marching Knights Uniform

Provided by East Noble

- Custom Jacket
- Custom baldric
- Custom skirt and drop
- One pair of gauntlets
- Bibbers (pants)
- Shako (hat)
- Ploom
- Athletic undershirt
- Performance gloves



Provided by the performer

- Clean, long black socks
- Athletic fitting shorts (preferably some sort of short with spandex)
- Black Marching Shoes and/or guard shoes (*ordered through Boosters for \$45*)
- **Guard only – Make up (~\$25), Warm Ups, and Body Tights**
 - Specific items are chosen by the staff – not the student!

Items not allowed under a uniform

- Baggy shorts (including basketball shorts that are too big)
- Pants or jeans
- Short socks
- Unassigned t-shirts or sweatshirts
- Cutoff shirt

Uniform Care

1. All jackets should be hung like a suit jacket
 - a. The jacket, baldric, and skirt should never touch the ground.
2. Baldrics and skirts should remain attached to the uniform at all times. Should they need to be removed – a parent or director will do so.
3. Pants should be hung like suit pants – matching the pleats at the ankle first.
 - a. Pants should touch the ground as little as possible when on
4. Gauntlets are given to a student at each performance. It is the student's responsibility to return the EXACT pair that was assigned to them. This will be tracked via the Charms Office assistant.
5. Plooms are given to a student at each performance.
 - a. Always remove the plom by grabbing the metal insert and PULLING
 - b. Return the plom by inserting the metal piece FIRST, then PULL the metal insert down until all feathers are inside the tube.
 - c. Do your best not to touch the feathers
6. Any lost items will be replaced at the cost of the student. Remember that the cost of a full uniform is \$500. This is the *bulk* cost. To purchase a single uniform is well over \$700.
7. Any uniform components damaged by the student due to horse play, lack of proper care, not following instructions, etc. will be replaced at full cost by the student.
8. Report any damage of a uniform immediately to a parent or director.
9. Students should report any stains to the uniform to a parent or director immediately.

When in uniform:

You are no longer a single individual, but a part of a much larger group. Therefore, the expectations of how you look and behave must be uniform as well.

1. The LOOK
 - a. All earrings or body piercings should be removed. If a piercing is new and cannot be removed, a flesh colored Band-Aid must be covering the piercing at all times
 - b. No visible tattoos
 - c. No unnatural hair colors that cannot be hidden. This may include two natural hair colors dyed in a clearly unnatural way.

2. Your complete uniform should be on at all times.
 - a. Exceptions may be made by the director but only the **director** will make this exception and the entire group will be notified via drum major and announcement.
 - b. Shakos should be **off** until told to be worn.
3. Shakos are to be held in the left hand with the pinky and thumb tucked underneath the brim of the shako (three fingers showing). The shako should rest on the forearm and always point forward.
4. When in uniform, you are in the character of an East Noble Marching Knight
 - a. Social conversations should not occur when in our rotation.
 - b. A serious tone should always be present
 - c. Foul language is never acceptable, however certainly when in uniform.
 - d. Relationships do not exist when in uniform
 - i. Hand holding is unacceptable
 - ii. Kissing violates school policy anyhow, so this is far beyond the scope of what should be put on this page.
5. Absolutely no food or drink when in uniform
 - a. Water is the only complete exception
 - b. During 3rd quarter breaks only, students may eat NON-STAINING items.
 - i. Ketchup, Mustard, liquid cheese, etc is strictly prohibited
 - c. During 3rd quarter breaks only, students may drink CLEAR LIQUIDS
 - i. This is a very direct rule. There is NO gray area!

A note regarding the pockets inside the bibbers:

Students now have pockets in their bibbers. At competition performances, the only item allowed in the pocket is an inhaler or EpiPen. All directors must be aware of these items. At football performances money and cellphones are allowed in the pockets, however if it can be seen through the uniform, it will not be allowed. Cell phones must be off and never used until the third quarter break and only then. No exceptions.

The Bottom Line is this: You are a professional performer...you must play the part!

Finally – this is the first year we have really buckled down on our appearance, take pride in everything you do – but understand there may be new expectations as the season progresses. This list is not the “end all be all” ...just a jumping off point.